Uniweb Amigos Meeting

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| Minutes | February 28, 2017 | 2pm |  |
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| Meeting called by | Donald Petkus |
| Type of meeting | Opening meeting |
| Facilitator | Donald Petkus |
| Note taker | Ben Witchell |
| Timekeeper | Ben Witchell |
| Attendees | Lopel, Onye, Steven, Ben, Donald, Martin |

## Agenda topics

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| 2pm-2:15pm | Starting of the student page | whole group |

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| Discussion | This week we discussed the student page and looked at the designs for the student page. | | |
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| Conclusions | Ben to work on the student page | | |
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| Action items | | Person responsible | Deadline |
| Start work on the student page | | Ben | 06/03/17 |
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| 2:15pm-2:30pm | tESTING THE MAKING A USER PAGE | whole group |

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| Discussion | This week we discussed the testing of our websites making a user page | | |
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| Conclusions | The conclusion was that we made Onye test the site to see if it was working and users are added to the database for us to be able to put our site on it | | |
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| Action items | | Person responsible | Deadline |
| Testing Website to see if its live | | Onye | 06/03/17 |
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| 2:30pm-2:45pm | working on panopto | whole group |

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| Discussion | We discussed who will be doing the panopto video and what should be shown within the 5 minutes that is needed. | | |
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| Conclusions |  | | |
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| Action items | | Person responsible | Deadline |
| To make the 5mins panopto on our repositories | | Martin | 06/03/17 |
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| [Time Allotted] | [Topic] | [Presenter] |

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| Discussion |  | | |
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| Conclusions |  | | |
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| Action items | | Person responsible | Deadline |
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| [Time Allotted] | [Topic] | [Presenter] |

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| Discussion |  | | |
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| Conclusions |  | | |
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| Action items | | Person responsible | Deadline |
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| Observers | Lecturer |
| Resource persons | N/A |
| Special notes | Lopel |